



# English River Watershed Management Authority Meeting Minutes

August 21, 2014  
6:30 PM  
Sigourney Public Library  
720 East Jackson Street

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## 1. Call to Order

Schlabaugh called the meeting to order at 6:30 PM.

## 2. Introductions

*Board Members in attendance:* Ryan Schlabaugh (Chair – City of Kalona), Jack Seward, Jr. (Vice Chair – County of Washington), Steve Berger, Nick Pacha (City of Wellman), Kate Giannini (Washington SWCD), Jan Anderson (City of Grinnell)

*Member Representatives in Attendance:* Mick Berg (County of Keokuk), Mike Phillips (Poweshiek SWCD), Gary Bates (Keokuk SWCD)

*Others in attendance:* Jody Bailey (Secretary/Watershed Coordinator), Mark Kennett (Poweshiek SWCD), Merlin Kaufmann

## 3. Approval of minutes (Discussion/Action)

*M/S to approve the May 15<sup>th</sup> meeting minutes by Seward/ Pacha. All ayes. Motion passed.*

## 4. Consideration of addition of 7<sup>th</sup> Officer to Board of Directors due to change in Secretary (Discussion / Action)

Bailey clarified that a 7<sup>th</sup> Board member has been needed since she assumed secretarial duties (in early 2014). The position of Secretary was formerly held by a City of Riverside representative with voting privileges who has since stepped down. Bailey is not a voting member of the Board but will maintain the role of Secretary, which include taking minutes at meetings and posting agendas. The Board of Directors was originally designed to consist of 7 members and has only had 6 members since the staffing change took place. This is not an addition to the Board, but a replacement of the position formerly designated for the Secretary. The opening

was announced in June to all Member Organizations of the ERWMA. Bailey advised the Board that Mike Phillips (Representative from Poweshiek SWCD) was the sole individual to contact her with interest in the position. The term will expire in November of 2017.

*M/S to elect Mike Phillips of the Poweshiek SWCD to the Board of Directors by Seward/ Pacha effective immediately. All ayes. Motion passed.*

## **5. Discussion regarding November meeting election and resignations**

Bailey informed the Board of another Board vacancy and an expiring term. One resignation has been received from the Board's current Treasurer, whose term would normally have expired in November 2014. This seat on the Board of Directors should be filled through an election at the ERWMA's annual meeting in November. The term for this position would be 3 years. The Board also needs a member to fill the role of Treasurer, who reports to the Board at quarterly meetings about the ERWMA's finances.

Additionally, Board Member Jan Anderson's term is scheduled to end this November. Anderson expressed interest in serving another term on the Board.

The election will occur at the ERWMA's November meeting as normally scheduled.

## **6. Watershed Planning Update, Q&A with Watershed Coordinator (Discussion)**

Bailey presented to the Board on the preliminary results of the English River Watershed's Landowner Survey. A discussion followed. In addition, Bailey informed the Board of several upcoming events, including the Fall Cover Crop Field Day, meetings of the Technical and Community Advisory Teams, and annual ERWMA Meeting in which all Member Organizations and Representatives should attend because annual elections occur at this meeting.

## **7. Watershed Management Authority Planning Grant (IDNR)**

Schlabaugh asked the Board to consider approval of a proposal for \$75,000 in grant funds to be used for urban watershed assessments in Riverside, Kalona, and Wellman. The Request for Proposals was just been released through Iowa Department of Natural Resources and funds are designated for WMAs to use for Watershed Improvements. The proposal would be submitted by the ERWMA on behalf of the three communities, who are Members of the WMA and have agreed to the proposal.

*M/S to approve the Urban Watershed Assessment proposal by Giannini/ Phillips. All ayes. Motion passed.*

## 8. Financial Report

Schlabough provided the current financial statement for the ERWMA, including grant expenditures and reimbursements.

As of August 21, 2014, the ERWMA has spent \$40,360 of Comprehensive Watershed Planning Grant funds, and received reimbursements for \$25,180. Expenses incurred were for work performed by the Watershed Coordinator (\$27,500) and the Iowa Soybean Association (\$13,180). The remaining balance (of \$150,000 total grant) is \$109,815.

Supplemental funds to support watershed efforts since March of 2013 have come from a grant provided by the Washington County Riverboat Foundation (Outreach and education materials, office equipment - \$20,000.00), private funding (start-up and administrative expenses, intern compensation - \$33,700.00). Future contributions have been committed by the County of Washington and City of Riverside.

## 9. Announcements

There were no announcements.

## 10. Adjournment

*M/S to adjourn the meeting by Berg/Pacha. All ayes. Motion passed.*

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date

Minutes taken by J. Bailey